

Penistone Town Council

Minutes of the meeting of the Events & Leisure Committee held in the IT Room, St John's Community Centre on Wednesday 11th October 2023 at 6.45pm

PRESENT Cllr. Lisa Cork (Chair), Cllr. Rob Blackshaw (Vice-Chair), Cllr. Lynne Crisp, Cllr. Jonathan Cutts, Cllr. Catherine Dodson, Cllr. Hannah Kitching, Cllr. Mandy Lowe-Flello (Town Mayor, *ex-officio*), Cllr. Nick Perkins

Nigel Bailey – Town Clerk

COMMITTEE MEMBERSHIP

Cllr. Lisa Cork (Chair), Cllr. Rob Blackshaw (Vice Chair), Cllr. Lynne Crisp, Cllr. Catherine Dodson, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching, Cllr. Mandy Lowe-Flello (Town Mayor, *ex-officio*), Cllr. Nick Perkins

There were two invited members of the public in attendance, Steve Morely & Paddy Wright representing Penistone Round Table.

1. E&L 2023/12 APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Cllr Anita Kimberley

1.2 Apologies were accepted with reasons for absence approved.

2. E&L 2023/13 DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

It was **NOTED** and **RECORDED** that there were no declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were none.

3. E&L 2023/14 EXCLUSION OF PRESS AND PUBLIC – PUBLIC BODIES (ADMSSIONS TO MEETINGS ACT 1960) S. 1 (2)

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

There were no members of the public and press present. There were no items to be excluded.

4. E&L 2023/15 TO CONSIDER THE DRAFT TERMS OF REFERENCE

The draft Terms of Reference were circulated to the Committee. The Committee unanimously agreed that the terms of reference be recommended to the Council for approval at the next OTC meeting on 23rd October 2023.

5. E&L 2023/16 TO RECEIVE AN UPDATE FROM THE TOWN CLERK ON PLANS FOR REMEMBRANCE SUNDAY 12TH NOVEMBER 2023

The Clerk updated the committee regarding the organisation of the parade and what Penistone Town Council had in place.

The Clerk shared with the committee that the schedule was running to profile and no major concerns were raised regarding this event.

It was noted that Cllr H Kitching would attend the wreath laying in the village of Thurslone and Cllr Greenhough in the Village of Ingbirchworth representing Barnsley.

6. E&L 2023/17 TO RECEIVE AN UPDATE FROM BMBC COUNCILLORS ON THE SOUTH YORKSHIRE CLOSED ROAD RALLY 10TH DECEMBER 2023

Cllr H Kitching updated the committee regarding the difficulties the Rally had faced due to several external factors being out of their control. It was accepted that this would still go ahead in some format on the 10/12/23 but not in the one initially discussed. The rally would be in the Penistone vicinity but not town-centre focused this year. The event is still expected to have a substantial following and It was agreed that Penistone Town Council would continue to signpost and raise the profile of this event.

Cllr H Kitching shared the dates for next year's rally, on the weekend of the 19/20th of October 2024. It was unanimously agreed that PTC would support this and requested the Clerk to ensure that the Penistone paramount was cleared of any events during these dates to facilitate planning for local artists and live events during these dates.

7. E&L 2023/18 TO RECEIVE AN UPDATE FROM CLLR. L. CORK (CHAIR) ON PLANS FOR CHRISTMAS FETE / LIGHTS SWITCH ON 2ND DECEMBER 2023

Cllr Cork updated the committee regarding the plans for the '*Community Christmas Cracker*' event and explained the rationale behind doing this along with sharing the work that had already gone into the project.

Cllr Cork shared the draft timetable for the day with the committee. Cllr Cork expressed her expectations for all council to support on the day wherever they could to make this first-time council event a success.

Cllr Cork suggested that to get an idea of numbers a ticketed system should be set up, the Clerk stated that with this being a free event it would have some limitations and suggested an online check-in system as an easier way of managing this whilst reducing unnecessary administration. It was agreed that the Clerk would share these electronic examples once created.

Cllr Cork expressed the importance of publicity and raising the profile of events in the town to enhance footfall prior to the light switch on. It was agreed that no publicity would be pushed out until after the Round Table event had finished.

The Round Table representatives asked the council where possible to time the light switch on to 5pm to support their other planned visits to local villages in the area.

Cllr Cork proposed a recommendation to the council that a separate events Face Book page for the PTC be created to promote things such as this for the future. Cllr Cutts proposed this, and Cllr Kitching seconded this.

8. E&L 2023/19 TO DISCUSS PLANS FOR THE PENISTONE GALA JUNE 2024 WITH RECOMMENDATIONS TO COUNCIL.

At the gala meeting it was discussed that a new treasurer, chair and secretary were required for the Gala to proceed as an executive committee to drive the Gala for 2024. Two representatives from the Round Table, Penistone Town Council, Scouts and the Ladies Circle. It was agreed unanimously by the committee that Cllr Cork and Cllr Lowe-Flelo would attend the next meeting on 6th November to look at plans for an executive body.

In discussions about themes for the Gala event consideration was given for a Pen-festival Style being desirable. This is normally chosen by the incoming Deputy Mayor which we do not currently have in place. It was pointed out that there wasn't any legal position regarding this historic set up. This detail was noted and deferred to subsequent meetings for further clarification.

9. E&L 2023/20 TO DISCUSS AND CONSIDER PLANS FOR D DAY 75TH ANNIVERSARY 6TH JUNE 2024 WITH RECOMMENDATIONS TO COUNCIL.

The Clerk shared that the agricultural society had already made plans for a Beacon lighting to commemorate this event on the Penistone Show ground. The committee unanimously agreed that there should be **ONLY** one Beacon lighting and that the PTC, would like, where possible, to work with this group to enhance the event on the day.

Cllr Blackshaw said there were plans for St Johns church to raise the flag and light up the building.

10. E&L 2023/21 COUNCILLORS' ITEMS

10.1 To discuss plans for Easter 2024 with recommendations to Council – Cllr. L. Cork (Chair)

Cllr Cork asked the committee to think of ideas and event plans for an Easter event. Suggestions were put forward for a music style outdoor festival event, to potentially take place at the St Johns Community Centre.

Discussions took place around making better use of Water Hall Park to host an Easter style Hunt. Cllr H Kitching made it clear that any use of this space would require permissions from BMBC and must be done in the first instance before any further planning takes place. It was unanimously agreed to continue to explore ideas and bring these to subsequent meetings.

10.2 To discuss the plans to hold a monthly Supper Club at St John's Community Centre with recommendations to Council – Cllr L. Cork (Chair)

The Clerk raised that a supper club style approach had been soft trialed in the St Johns Community Centre

with success. The person who delivered this has been unable to deliver on subsequent sessions due to other business commitments.

Cllr Cork will liaise with this person to establish if there is mileage for such future events with the support of the PTC. The committee agreed unanimously that this was a sensible next step approach to this and future supper club events.

11. E&L 2023/22 DATE OF NEXT MEETING

The next meeting of the Penistone Town Council Events & Leisure Committee will take place on **Wednesday 6th December 2023** at 6.45pm in the IT Room, St John's Community Centre.

Signed.....Town Mayor, 23rd October 2023